

European Association of Zoos and Aquaria

Vacancy: Assistant Editor for JZAR



EAZA, the European Association of Zoos and Aquaria, represents and links more than 400 zoos, aquariums, national federations and other organisations in 48 countries. In addition to furthering the professional standards of our Members with regard to the care and accommodation of the animals kept in their collections, EAZA also facilitates cooperation in our key mission areas of conservation, education and research. More than 140 million visits are made to EAZA Members each year.

Journal of Zoo and Aquarium Research (JZAR)

The Journal of Zoo and Aquarium Research (JZAR) is a quarterly scientific, peer-reviewed journal which provides an open access forum for publication of novel, peer-reviewed research papers, reviews, technical reports and evidence-based case studies. Through their living collections, zoos and aquariums are uniquely placed to contribute to conservation-related research. Research categories covered by JZAR include studies in pure and applied biological sciences (e.g. behaviour, genetics, medicine, nutrition, population management and reproduction), in situ conservation research (e.g. socio-economic and field surveys) and research aimed at developing other roles of zoos and aquariums (e.g. visitor learning and marketing surveys).

A section of the Journal of Zoo and Aquarium Research is devoted to submissions of original, previously unpublished, case studies documenting the effects of a husbandry intervention. Evidence-based husbandry for living collections aims to apply the best available evidence gained from the scientific method to decision making. Sharing knowledge about the effects of management and/or husbandry interventions will improve global management of living collections. The vision is that the assessment and dissemination of the effectiveness of husbandry actions will become a routine part of zoological management practice.

Job Description

The Assistant Editor will be responsible for supporting the Managing Editor in all aspects of the administration, planning, and producing of each quarterly issue of JZAR. The role will consist of performing a range of administrative and editorial tasks necessary to the publication of issues. The post holder will be involved in progressing submissions through the peer-review process in a timely fashion, by possessing a strong ability for attention to detail, excellent communication, and organisational skills. The successful candidate will be required to liaise with authors, editors, and reviewers to ensure manuscripts are processed to a high standard.

Duties and Responsibilities

- Liaise with the JZAR team to support the publication of JZAR in a timely fashion.
- Liaise with authors, editors, reviewers and the JZAR team, to progress submissions through the peer-review process.
- Contribute to the communications team to deliver a successful communications plan via social media and academic circulation.
- Complete a variety of administrative and editorial tasks on behalf of the Managing Editor.
- Promote the journal at conferences globally and help market it through various networks.

Required Qualifications and Experience

As the successful candidate you will be educated to degree level with a biological science, veterinary or equivalent degree, and will have understanding of the various disciplines in the fields of zoo biology and/or conservation science. You will have an interest and knowledge of zoo and aquarium research, open access journal models, the scientific peer-review process, and more specifically the requirements to publish in JZAR; it is essential that you have experience working with OJS. You must be a fluent English speaker and have an excellent command of written English. You will demonstrate meticulous attention to detail and strong computer skills.

Experience

- Experience in creating engagement and positive working relationships.
- Knowledge of current topics and trends in zoo and aquarium research.
- Demonstratable interest in supporting authors and progressing zoo and aquarium research.
- Experience working with the OJS system.
- Experience at conducting zoo and aquarium research is preferred.
- Experience of working in a multidisciplinary team environment is preferred.

Skills

- The ability to work effectively to deadlines and under pressure is paramount.
- Excellent oral and written communication skills.
- A strong ability to work with IT including databases, email management, social media and Microsoft Office packages.
- Confident at working remotely and communicating with team members virtually.
- Fluent written and spoken English is essential. The ability to communicate in another European language is preferred;

Working Arrangements

The position of Associate Editor is a part-time post to be employed on a consultancy basis. The Associate Editor will not be contracted to EAZA as a staff member. The Associate Editor will report to JZAR's Managing Editor.

This is a part-time position equivalent to 72 hours per issue. The candidate will be required to work flexibly in response to fluctuation in workload due to the journal's quarterly publication schedule. The position can be based at the successful applicant's home institution. Remuneration will be on an issue by issue basis for four issues per year, at €1,136 per issue.

The role is offered subject to acquiring suitable funding.

Applications and Recruitment Procedure

Interested applicants with the required attributes should send a CV and brief covering letter for the attention of Prof Vicky Melfi at jobs@eaza.net with the subject line "JZAR Associate Editor – Name of applicant". All applications received will be acknowledged by a return email.

Application deadline: 12 June 2022

Interviews will be arranged according to the location of those candidates selected for interview, to be run in late June.

We thank all applicants for their interest; however, only candidates short-listed for interview will be contacted further.