



## EAZA BIOBANK REQUEST FOR SAMPLE USE APPLICATION INSTRUCTIONS

### INTRODUCTION:

EAZA is a non-profit organisation dedicated to facilitating cooperation within the European and Middle Eastern zoo and aquarium community with the aims of furthering its professional quality in keeping animals and presenting them for the education of the public and contributing to scientific research and the conservation of global biodiversity. EAZA represents and links over 400 member institutions in 48 countries receiving more than 140 million people each year. By ensuring that its member institutions achieve and maintain the highest standards of care and breeding for the species they keep, EAZA empowers European and Middle Eastern citizens to learn about and contribute to global biodiversity conservation goals. EAZA achieves the aims of its mission through stimulation, facilitation and co-ordination of the community's efforts in education, conservation and scientific research, through the enhancement of cooperation with all relevant organisations and influencing relevant legislation within the European Union.

The EAZA membership has established dedicated biobanking facilities for the European and Middle Eastern zoo and aquarium community. The core focus of the EAZA Biobank is to support population management and conservation research.

### INSTRUCTIONS & PROCESS:

If you are submitting a request for sample use, please submit electronic and/or hard copies of:

1. A completed **EAZA Biobank Request for Sample Use Application Form**, including any additional documentation that is required to be submitted with the Application Form as attachments, and
2. A signed **EAZA Biobank Request for Sample Use Release Agreement**

to the Biobank Coordinator:

Ania Brown

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All necessary paperwork, including proof of permits, must be provided to the Biobank Coordinator, who will conduct an initial screening for completeness, prior to final consideration of your sample use request. Any applications that are not complete will be rejected.

The application materials (including proof of permits, as needed) will be shared with the Biobank Working Group and the appropriate EEP Coordinator(s) and/or TAG chair(s) for review before a decision regarding submitted research proposals is reached.

After your completed application materials have been reviewed, you will be informed as to whether your Request for Sample Use has been approved or denied. If approved, you subsequently will receive contact information for the EAZA Biobank Hub(s) who will be directly involved in the shipping of the requested sample(s). Applicants will be required to provide an express courier account number or prepaid labels for sample shipping. The EAZA Biobank Hub(s) can then be contacted directly to assist in the completion of sample shipment.